

Downtown Council of St. Cloud Downtown Sign & Awning Grant Program

Purpose: The Downtown Council, in partnership with the St. Cloud Housing & Redevelopment Authority, is pleased to offer downtown property owners and businesses Sign & Awning Grants. The purpose of the grant program is to promote continued development through renovation, restoration and enhancements of commercial buildings within downtown St. Cloud.

The Program has been established with the intent to encourage and provide financial assistance for making physical improvements to street-front facades in order to improve the overall appearance of businesses in downtown St. Cloud.

Program: Funds committed to the program for 2008 is \$9,000.

Approval and application of funds will be on a first-come first-serve basis.

Commercial structures located within downtown St. Cloud are eligible.

East to Wilson Avenue
West to Washington Memorial Drive
North to the railroad tracks
South to 3rd Street

All applications will be reviewed and approved by the DTC committee.

Applicants will be eligible for a 50% reimbursement with a cap of \$1,000 per applicant. This is a matching grant.

Upon approval, applicants will have 60 days in which to complete the sign or awning or the application/approval will become void.

Monies will be disbursed to applicant within 30 days after completion of the project. Copies of all bills and invoices must be submitted before funds will be released.

Eligibility:

- Any non-conforming sign, sign structure, or lighting for signage within the C3 Central Business District is eligible
- All submissions must comply with City Codes and Ordinances
- All submissions must follow the design guidelines and be reviewed by the Heritage Preservation Commission (if within an historic district)
- Applications must be made before commencement of the project



Grant Application (Project Approval)

Submit application to the Downtown Council of St. Cloud. **Applications must be accompanied by an application fee of \$20 (members in good standing) and \$250 (non-members).**

Section A. Applicant Information

1. Date: _____
2. Applicant Name: _____
3. Name of Business: _____
4. Business Address: _____

5. Business/Daytime Phone Number: _____
6. Property Owner Name _____
(if different from applicant)
7. Property Owner Signature _____

Section B. Project Information

1. Project Amount \$ _____
Grant Amount being Requested \$ _____
2. Project Type:
 Wall Sign
 Projecting Sign
 Awning
3. Outline all components of the improvement project for which the grant will be applied. *Attach* copies of:
 - a). Design plans and elevations*
 - b). drawings and specifications (materials, letters, etc), and
 - c). two (2) professional cost estimates (on letterhead of those providing the estimate) for each component of the improvement project.
4. Explain the reason(s) for undertaking this project: _____

In the event the Downtown Council approves this application, I hereby authorize the Downtown Council to release the name of the Grantee business name and grant amount to publicize the Program. I also acknowledge that the information contained in this application may be distributed to the board members of the Downtown Council and the Housing and Redevelopment Authority of St. Cloud.

Signature: _____

Section C- Certification

All information in this application and the attached exhibits is being submitted to decide whether to approve a Sign & Awning Grant through the Downtown Council (in partnership with the HRA). All information in this application and the attached exhibits is true and complete to the best of my knowledge, and does not contain any misrepresentation. I will notify the organization immediately if any of the information contained herein becomes inaccurate, incorrect or obsolete due to changing circumstances or found errors.

Signature of Applicant

_____/_____/_____
Date